

Andrew Jackson PTO Meeting Minutes

Location: AJS Library Date: October 8, 2025 Time: 4:45p

Meeting called to order by: Devan Shade, Secretary

Called to order 2nd by: Shawna Metoyer, President

Time: 4:49p

Attendance:

Shawna Metoyer	Kayla Neal	Becky Shanklin
Tanekia Brown	Brittany Johnson	Marisa Hough
Devan Shade	Natalie Holt	Brooke Rosini
Katherine Collier	Latishia Jordan	Julia Freeman

Virtual:

Yolanda Burrell	Heather Owens	Shanee Driver
Ashley Tidwell	Vanessa Johnson	

Administration or School Representative:

Jennifer Johnson, Para Pro	Susan Floyd, PE Coach	Janet Baber, Gate Teacher
Kate Finn, Principal		

Order of Business:

Administration Updates:

- Dr Finn advised that PTO could no longer note teacher allowances as stipends. Stipends are considered form of payments – we must rename Ex. Classroom Support Funds

Landscaping:

Marisa Hough discussed the following updates needed

- School sign – using a vendor would have to go through MNPS
Lowest bid \$4000
- Ms. Floyd requests to have Holly bushes cut back

Eagle Run: November 7 (rain date 14th)

- Kick off Pep Rally – October 9th
- Committee Updates

Sponsorship

Becky Shanklin reported as 10/8 funds raised \$9000

Spreadsheet with sponsors and donations need to be updated accordingly

Spreadsheet noting deliverables to make sure we honor everything promised

Jennifer Johnson noted she needs the number of seats needed for sponsor and Ambassadors

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Fitness Guest

Devan Shade reported as 10/8 we have registered and confirmed 8 guests

Devan requested someone make follow up calls to guests already contacted via email

Marisa Hough volunteered for follow-ups – Shawna Metoyer will provide an updated list

Floyd suggested reaching out to MNPS PE coaches and staff – also Father Ryan's wrestling coach

Brooke Rosini provided email address via GroupMe for the coach

Floyd will reach out and copy Devan on the email

Jennifer Johnson reminded PTO of our children with disabilities – suggested the Mabry and Morozov class be paired together as each class has a child with disabilities

Hospitality

Shanee Drive gave an update on the businesses who have donated

Papa John's, Papa Murphy (also providing ovens to cooks), Chick-fil-A, Chicken Salad Chick Taziki

Business to add to the list were mentioned – **Old Hickory Pizza and Pub, Gondola House, Wendy's Dutch Bros and Chilis**

Signup Genuis will go out 10/9 for volunteers and food items

Parking

Parking site will be at Temple Church. MNPS will provide 1 shuttle bus. Shuttle time 7a-330p

Cost \$355

Prizes

All prizes have been approved

All prizes should be delivered by Christmas break and all prizes given to children at 1 time

Spirit Booth

Eagle Run shirt designed by Floyd – Floyd to provide design to shirt company PTO to order shirts

PTO to verify that all sponsor logos are sizes correctly and in jpeg

Other spirit items will be on sale – variety to include sweatshirt and long sleeves

Some items may be available for pre-orders

Run Site

Shawna Metoyer mentioned we need help getting items together for site

Per Ashley Tidwell via GroupMe Lindsay Mains will work run site day of ER

Jennifer, Becky and Katherin will work on class run schedule

Suggestions:

Water – we may be able to get water donation from Costco, Sam or Walmart with an active 503c

Fitness/Volunteer lanyards

Parking signs – Temple Church, fitness guest location, fitness guest parking, handicap designation

ALL HANDS-ON DECK 11/6/20205 for Eagle Run setup

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Financial Update:

- Shawna advised that financial records will now be available on the share drive vs printing each meeting.
- Financial Recap
Beginning balance: \$84,690.11
Ending balance: \$86,962.47
Deposits - \$5,568.50
Withdrawals - \$3,309.74 (\$1,316.62 teacher stipends (name will be changed))

Spirit Nights Updates:

- Zaxby's – October 28th all sales AJS will get a portion between 5-7 (no codes or flyers)
- Papa John's – November 6th with code AJS will receive a %
- Papa John's September proceeds received \$447.65
- Old Hickory Pizza and Pub proceeds received \$450.00

New PTO Requests:

- Dr. Rucker, Literacy coach
Request the assistance of PTO for Literacy Night 11/20/2025
Requests include covering cost of decoration \$170 and provide refreshments – PTO voted yes

Meeting called to adjourn: Shawna Metoyer, President

2nd called to adjourn by: Kayla Holt, Treasurer

Time: 6:08p

Next meeting: Tuesday, November 4th at 445p