

Andrew Jackson PTO Meeting Minutes

Location: Virtual Date: December 3, 2025 Time: 445p

Meeting called to order by: Shawana Metoyer

Called to order 2nd by: Devan Shade

Time: 4:47p

Attendance:

Ashley Tidwell
Tanekia Brown
Devan Shade
Yolanda Burrell

Becky Shaklin
Shawna Metoyer
Shanee Driver
Kayle Neal

Sarah Kennedy
Julia Freeman
Adrian Simmons

Dr, Kate Finn, Admin

Order of Business:

Admin Update

- Dr Finn noted that AJES received a \$50k literacy donation from Dollar General and Kathy Ireland. Donation must be spent on literacy (IXL, white boards for class etc ...). Faculty will be surveyed and asked for suggestions.
- AJES was honored with Reward School – highest designation for public schools. AJES was 1 of 18 schools.

Lil Shopper's Holiday Shoppe: December 15-17

- Shawna to send YouTube clip of what this fundraiser is. This should answer any questions. Company will send items with prices, there is a mobile app for purchases, if we run out company will overnight items. Once done we send items back and company will inventory – AJES will get a % of what is sold.
- Shop to be open at least half day on the 15th, 16th and 17th.
- Shawna noted that a few gift cards have already been sold – children do not need the physical gift card, their system will keep up with each kid.
- Volunteers needed – formal request to come out via GroupMe.

Eagle Run:

- Almost Overnight Party – Volunteers need 1 per 10 children.
 - o Still working on activities
- Thank you cards to vendors and fitness guests.
- Cotton Candy – Snow Cone parties – Volunteers needed – Tassie suggest doing during lunch or recess. Plan is to have prior to winter break.
- Insight for next year – Shawana to put a folder on the share drive to input your suggestions.

Teacher Appreciation Luncheon: December 19 (start time around 12)

- Cinco de Mayo is providing the food, at good discount thanks to Jennifer J.
- Volunteers needed – food pick up, set up and clean up.
 - o Children can go with school staff children if volunteer and pizza will be provided.

Build-a-Bear Fundraiser:

Held will circle back as Katherine Collier was not available for this meeting.

Spirit Night:

- Papa Johns 12/4 (last month only made \$46)

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- Cici's - \$65
- Zaxby's - \$270
- Natalie and Brooke working additional event for Spring

Financials

Beginning Balance: \$86717.53

Ending Balance: \$88942.90

- Deposits \$15,839.51 (Eagle Run and Spirit Booth)
- Withdrawals \$13,627.96 (\$10,659.25 went to SPI shirt vendor)
- Received another donation from Outback that put us at \$57,000 for Eagle Run
- Fun Hub \$29,000
- All expenditure receipts due by 12/7
- IRS Penalty – have not paid Shawna spoke with IRS they have a back log of items to process. Shawna was advise to resubmit paperwork and was granted another 9 week ext.

Meeting called to adjourn: Shawna Metoyer

2nd called to adjourn by: Devan Shade

Time: 5:16p

Next meeting: tentatively January 20, 2025, 4:45p (Dr. Finn to confirm dates)